

EAST BAY GIRLS ATHLETIC LEAGUE CONSTITUTION

ARTICLE I - NAME

- A. The name of this organization shall be known as the East Bay Girls Athletic League (EBGAL).

ARTICLE II - OBJECT AND PURPOSE

- A. The purpose of this organization shall be:
- B. To foster amateur organized athletic competition for Japanese American organizations.
- C. To promote good sportsmanship and fair play.
- D. To promote good will amongst the membership.
- E. To promote good will within the community.

ARTICLE III - LOCATION

- A. The headquarters of the league shall be established by the Board at the beginning of each year.

ARTICLE IV - MEMBERSHIP

Any Japanese American organization sponsored and supervised by adults, shall be eligible to apply for membership in the East Bay Girls Athletic League.

- A. Any organization applying for membership shall have been in existence for at least two years prior to application.
- B. Application for membership shall be directed to the Board of Directors.
- C. Acceptance into the league shall be determined by a majority vote of the Board of Directors.

ARTICLE V - BOARD OF DIRECTORS

- A. The Board of Directors shall consist of one official representative from member-organization in good standing selected by the Chairman or President of that respective organization.
- B. The offices of the Board shall consist of the President, Vice-President, Secretary, Treasurer, Athletic Director, Commissioners, and Publicity Director.
 - 1. The above offices shall be decided among the official Board members and will be rotated on an annual basis.
- C. The members of the Board shall serve for a term of one (1) year.
- D. The Past-Presidents shall be ex-officio members of the Board of Directors.

ARTICLE VI - DUTIES OF THE BOARD OF DIRECTORS

- A. The President of the Board shall preside at all meeting and shall execute all other matters pertaining to his office.
- B. The Vice-President shall preside at all meetings in the absence of the president and shall serve as Sergeant at arms and will be responsible for updating this constitution.
- C. The Secretary shall keep an accurate record of all meetings and other activities and shall also send notices of meetings to all representatives.
 - 1. The minutes shall be read and approved at the beginning of each meeting. Copies of the minutes will be available to each Board member.
- D. The Treasurer shall keep account of all monies of the League and collect all fees and assessments from the teams.
- E. The Athletic Director shall be responsible for the team rosters, drawing up the League schedules, obtaining gymnasiums, referees, timers and scorekeepers for each of the League games.
- F. The Publicity Director shall be responsible for the team standings, box scores and press releases.
- G. The commissioners shall have the responsibility of organizing and coordinating the Shaughnessy Tournament. Commissioner #1 shall be appointed Chairman for the Tournament. Commissioner #2 shall have the responsibility of producing the Tournament programs. Commissioner #3 shall have the responsibility of ordering the trophies. Other Commissioners, if any, shall assist the Chairman as needed.
- H. The Board of Directors shall rule on all written protests and grievances. Board members involved in the protest or grievance shall not rule on the matter.
- I. The Board of Directors, at their discretion, shall disqualify, suspend, or place on probation any player, coach, manager, or team whose conduct is deemed detrimental to the best interest of the League.
- J. The Board of Directors, at their discretion, shall suspend any player, coach, manager, or team for undue abuse towards any EBGAL member, Board of Directors, and referees.
- K. Board of Directors shall rule on all proposed mergers, on an annual basis, between members of the EBGAL. Board of Directors involved in the proposed merger shall forfeit their vote.
- L. In the event the EBGAL becomes nonexistent, the Board of Directors shall distribute any monies and property remaining in the EBGAL to sponsoring organizations on a percentage basis per teams registered and in good standing in the current season or donate to any youth organization(s) approved by the League.
- M. The Past-Presidents shall be in an advisory capacity with no voting rights on the Board.
 - 1. The advisors may be called upon to advise the Board of Directors on matters pertaining to the Constitution, Bylaws, Rules and Regulations, and general conduct of the EBGAL.

2. The advisors shall be called upon to arbitrate all matters that cannot be resolved by the Board of Directors.
3. If a Past-President becomes a representative of his respective organization, he would have to relinquish his capacity as advisor to the League.

ARTICLE VII - MEETINGS AND VOTING

- A. The first meeting of each year will be in September, the date to be determined by the Board at the final meeting of the prior season.
- B. The business of the organization shall be conducted at the meetings called by the President.
- C. Special meetings may be held at any time upon call of the President.
- D. Two-thirds of the Board of Directors of the EBGAL shall constitute a quorum except at special meetings where the majority shall constitute a quorum.
- E. A simple majority of the quorum will pass all motions and matters before the Board of Directors except where they are specifically directed in the Constitution, Bylaws, and Rules and Regulations.

ARTICLE VIII - AMENDMENTS TO THE CONSTITUTION, BYLAWS, RULES AND REGULATIONS

- A. This Constitution may be amended at any meeting or special meeting of the EBGAL by a two-thirds majority vote of the Board of Directors. The proposed amendment(s) must be submitted in writing and read by the officers of the EBGAL a minimum of one week prior to being put up to a vote. All enacted amendments shall be dated and immediately be added to this Constitution. Any amendment may not be presented for a vote after the playing of the first League game of the current season.
- B. A quorum shall be necessary to enact such amendment.
- C. Each organization is entitled to only one (1) vote and a two-thirds majority vote of the quorum shall be necessary to adopt the amendment.

BYLAWS

ARTICLE I - MEMBERSHIP DUES

- A. Membership dues per organization shall be determined at the first meeting of each season.
- B. Initial membership dues for new organizations shall be fifty dollars (\$50.00) in addition to the current membership dues.
- C. Organizations wishing to remain on active status with full voting rights as established in the Constitution must pay yearly membership Dues of \$10.

ARTICLE II - ENTRY FEE

- A. Entry fees per team shall be determined by the Board of Directors.
- B. The date and amount of entry fees shall be announced well in advance of the deadline.
- C. All entry fees shall be turned in by check addressed to the East Bay Girls Athletic League.
- D. The entry fee will be forfeited if a team withdraws after the entry fee deadline, which is the December Meeting.
- E. Additional charge of \$25.00 for late entry fees.

ARTICLE III - LETTER OF INTENTION

- A. The intention to participate in the EBGAL shall be made known annually to the President of the EBGAL prior to the first September meeting.
 - 1. The purpose is to determine the number of teams anticipating participation in the League for the coming season.
 - 2. Priority shall be given to sponsoring organizations that have participated in the past
- B. A letter of intention to terminate their participation in the EBGAL by any organization shall be forwarded and received by the Board of Directors. A letter should be submitted by a responsible member of the sponsoring organization (not from team members, coaches, or managers) to the Board of Directors.

ARTICLE IV - SPONSORING ORGANIZATIONS AND THEIR DUTIES

- A. All sponsoring organizations shall abide and uphold the Constitution and its Bylaws of the EBGAL.
- B. All sponsoring organizations shall appoint a responsible representative to become a Board Member, having the official vote, and attend all general and special meetings of the EBGAL.
- C. All sponsoring organizations shall be held responsible for obtaining a minimum of one million dollars of comprehensive general liability insurance coverage with contractual liability coverage and should submit to the EBGAL before the start of the first League game a certificate of insurance as proof of coverage.

- D. To the extent of the actual insurance proceeds paid by insurance carried by the Sponsoring Organizations, each sponsoring organization agrees to indemnify, defend, protect, and hold harmless the EB GAL, its officers and liabilities, losses and expenses, including but not limited to attorney's fees, in whole or in part arising out of, resulting from or in connection with the sponsoring organizations, or any.-of its members, participation in any activities sponsored by the EB GAL, even if such claim, damage, liability, loss of expense should arise from the negligence of the EB GAL. However, this agreement to indemnify, defend, protect and hold harmless in the preceding sentence shall be applicable only to the extent insurance proceeds paid by insurance carried by the EB GAL does not cover the amount of the claim. The indemnity obligations of the parents/guardians of the players under the EB GAL Registration and Indemnity shall be effective only to the extent insurance proceeds paid by the insurance carried by the EB GAL and obligations of the sponsoring organizations with the Paragraph D do not fully satisfy the subject claim.
- E. All sponsoring organizations shall be held responsible for all membership-approved outstanding debts incurred by the EB GAL.
- F. All sponsoring organizations shall be held responsible to keep their supporters in line with the policy as set forth by the Constitution and its Bylaws of the EB GAL.
- G. All teams shall be individually sponsored by organizations approved by-the League.

ARTICLE V - MEETINGS

- A. The first general meeting of the League will be to organize the League for the forthcoming season. Each organization is entitled to only one seat on the Board.
- B. The minutes of the meetings shall not be considered a part of the Bylaws unless so enacted through the Constitution of the League.
- C. Attendance of the meeting is mandatory by representatives.
 - 1. Assessment of ten dollars (\$10) fine shall be levied in violation of first unexcused absence.
 - 2. Assessment of twenty-five dollars (\$25) fine shall be levied in violation of each continued unexcused absence of same.
 - 3. The Treasurer will collect the fine(s).

ARTICLE VI - ADVISORS

- A. Past-Presidents of the League shall obtain the status of an advisor.

ARTICLE VII - ROSTER

- A. Completed registration and roster forms must be submitted to the Athletic Director with signature of the coach or manager and sponsor.
- B. The roster must be turned in by a deadline date to be determined by the League.
- C. Completed roster copies will be forwarded to each organization in the division involved.

- D. Additional charge of \$25.00 for submitting late rosters, except for extenuating circumstances.

ARTICLE VIII - REGISTRATION AND INDEMNITY FORMS

- A. All participants must have current registration and indemnity forms registered with the League before they will be allowed to participate in League play. These forms must be signed by their parents or guardians unless they are 21 years of age or over, in which case they may sign themselves.
- B. Registration and indemnity forms shall be furnished by the League.
- C. Registration and indemnity forms must be submitted to the Athletic Director prior to the player's participation in her first League game.

ARTICLE IX - PLAYER ELIGIBILITY

- A. All new players must be a participating member of the sponsoring organization and involved actively at least one year prior to submission of their names to the Board of Directors for anticipated participation.
 - 1. A letter verifying her membership or active participation in the sponsoring organization or other Japanese-American organization must be submitted by the chairman of the participating organization or minister, if church, for approval by the Board of Directors of the EBGAL

EXCEPTIONS

- a. Any girl who is an active member of a Japanese-American organization or church other than the sponsoring organization for at least one year prior to submission of her name to the Board of Directors for anticipated participation shall be eligible to compete in EBGAL. Section A-1 to apply.
 - b. Any girl whose parent or parents are members of any established Japanese-American organization for a period of at least one year prior to submission of her name to the Board of Directors for anticipated participation shall be eligible to compete in EBGAL. Section A-1 to apply.
- B. WAIVER REQUESTS
 - 1. Any player who does not meet the PLAYER ELIGIBILITY CRITERIA must submit a waiver request for the player's exemption from rules and regulations.
 - 2. Each waiver request must be submitted individually for approval by the Board of Directors.
 - C. All participants are allowed to play on one (1) EBGAL team during the season and shall be disqualified if they participate (name appearing on roster constitutes participation) on any other basketball league team for the current EBGAL season; including High School (9-12), Varsity, J.V. or lightweight teams representing their schools. This will not include intramural teams.
 - 1. Ineligible player is disqualified for the remainder of the season.

2. The team shall forfeit all games in which the ineligible player participated.
- D. Once the team roster has been submitted and approved, participants may not interchange teams or divisions. If there are extenuating circumstances, the Board will entertain exemptions.
- E. Once the team roster has been submitted and approved by the Representatives, additional names to the team must be submitted to the Board of Directors in writing two (2) weeks prior to the anticipated date of participation and must be accompanied with a five dollar (\$5.00) fee for each name.

Once the roster has been started, any additional names to the roster must be submitted prior to the third League game of that league season and be approved in the same manner and accompanied with a ten dollar (\$10.00) fee for each name. The new members may not participate until approval is granted by the Board of Directors. There will be no additions after midnight of the third League game.

- F. Participation brackets:

B Division----- 12th grade and under as of December 1.

C Division----- 9th grade and under as of December 1.

D Division ----- 6th grade and under as of December 1.

- G. Waivers up or down in division status must be approved by the Board annually.

ARTICLE X - TEAM ELIGIBILITY

- A. Players may not transfer from active team to active team except under mitigating circumstances, e.g. change of residence, faith, etc. Players considering transferring must appear before the Board of Directors to be reviewed and judged. Players must be accompanied by the Representative(s) of the organizations involved. Board of Directors involved in such a transfer shall forfeit their vote.
- B. When an organization does not enter a team, the status of the eligible player(s) shall be known as "Free Agent(s)".
 1. If said organization returns to the EB GAL the following season, said player(s) must return to said organization. Transfer rules will apply thereafter.
 2. If said organization returns to the EB GAL after more than one (1) season of absence, said player(s) have the option to participate for either organization. Transfer rules apply thereafter.
- C. Upon the completion of a transfer, all respective team Representatives shall be immediately notified of roster changes by the League.
- D. A one-year waiver maybe obtained through the Board of Directors on an individual player requesting advanced status due to mitigating circumstances, e.g., a C player competing-in the B Division but remaining C status because their organization could not field a C team until next year.

ARTICLE XI - SCHEDULING OF GAMES

- A. Scheduling of the regular season play shall be determined by the Athletic Director.

- B. Schedules shall be printed and forwarded to all sponsoring organizations by the Athletic Director.
- C. All teams shall play the games in the order in which they are scheduled unless otherwise specified by the Board of Directors.
- D. All teams shall play the games in the order in which they are scheduled. Once the schedule is approved by the Board of Directors no change or postponement will be allowed. Non-compliance with schedule will result in forfeiture of the game(s) by the team involved. Schedule will reflect dates of playoffs and/or the Shaughnessy, if applicable. Penalty, if any, for forfeiture shall be determined by the Board of Directors.
- E. Any organization or a team who qualifies for the championship playoff and does not participate will automatically be disqualified and will be suspended for a period of one year. If repeated, the team and the sponsoring organization will be dropped from future participation in the League.
- F. No Sponsoring Organization shall hold or schedule a tournament that conflicts with the Shaughnessy Tournament.

ARTICLE XII - PROTESTS

- A. All game protests must be in written form addressed to the Board of Directors through the office of the President and filed with the Athletic Director within forty-eight hours after the completion of the game in protest. Ten dollars (\$10.00) must accompany the protest, which will be refunded if the protest is upheld. If the protest is disallowed, the money will be directed to the League Treasury.
 - 1. Referees must certify all written protests filed by the Coach or Manager and must be signed and dated by the Coach or Manager on the particular scorebook.
 - 2. All protests under deliberation of the Advisors will be given due consideration and the decision reached will be final. A written reply will be forwarded to the Board of Directors by the Advisors within 14 days.
 - 3. Any protest involving a judgement call by a referee shall not be considered by the Advisors.

ARTICLE XIII - FORFEITURES

- A. Both teams must be on the playing court within ten (10) minutes of the assigned time or the game will be awarded to the team present. In the event that both teams fail to arrive at the assigned time, both teams shall be penalized with a forfeiture.
- B. A team must begin play with five (5) players on the playing court at the start of the game or the game will be forfeited to the opposing team. If both teams fail to floor five (5) players at the start of the game, both teams shall be penalized with a forfeiture.
- C. The team having an ineligible player(s). See Article IX for penalty.